

Proclamation Order Forms

Recipient Information			
Name:	Middle Initial:	Last Name:	Title:
Name on Certificate as:			
Proclaiming Organization Information:			
Name of Organization:			
Event Date:			
Reason for Proclamation:			
Requestor's Information			
Name:	Primary #:	Email Address:	
	Alternate #:		
Received By:		Date:	
Completed By:		Date:	
Pick-up Date:			

To request a proclamation, complete this application in full. Please allow 5-7 business days to satisfy all request via fax, email or walk-ins. All proclamations are subject to approval, you will be notified if your request has not been approved. We are located on the 2nd floor of City Hall, 1300 Perdido Street, Ste.# 2E04, New Orleans, LA 70112 fax #: (504) 658-4959.

For more information concerning proclamations, please contact the Mayor's Office of Communications at (504) 658-4928.